



Year 7 Admissions 2024: Frequently Asked Questions

1. How can we find out more information about Liverpool College?

We have planned a Year 7 Open Event to give families the opportunity to tour the school and meet staff and pupils. The date is:

Wednesday 20th September 3.30pm – 5.30pm

Further details on the admissions page of our website.

The College website also has information and up-to-date news about the school:

www.liverpoolcollege.org.uk

2. How many places are there in Year 7 in 2024?

Liverpool College has an agreed admission number of **87** pupils. The College will accordingly admit at least **87** pupils into Year 7 each year if sufficient applications are received.

The admission number applies only to those being admitted from outside of Liverpool College. If fewer than **84** pupils intend to transfer from our Year 6, the College will admit over the admission number up to the overall size of the Year 7 group (i.e. 171).

3. Who can apply to Liverpool College?

While we remain a Church of England foundation, admissions are non-denominational and are not faith based. We will consider all applications for a place.

Liverpool College serves the local and wider community, and welcomes applications from parents both within and outside the Liverpool area.

4. I live within 2 miles of the school. Which oversubscription criteria will my child be considered under?

If you live within two miles (and the application hasn't been considered under higher criteria), your child will be considered under oversubscription criterion 5.2.6 (v) above and then also under oversubscription criteria 5.2.6 (vi) above if a place was not allocated under criterion (v). Please note that the distance within the 2 miles is not taken into account – if you live 0.1 miles or 1.99 miles you will be within the same category.

5. How do we apply to join Year 7 at Liverpool College in 2024?

Applications for places at Liverpool College are part of the Coordinated Admissions Arrangements operated by Liverpool's Local Authority. Applications for places in Year 7 in September 2024 at Liverpool College should be made to the home local authority using the Preference Form (Common Application Form). **The Liverpool Local Authority will start to accept applications from 1st September 2023 and the closing date for application is 31 October 2023** (other local authorities may have a different closing date).

Liverpool City Council website has some useful information about transfer from Year 6 to Year 7 – please see their website <https://www.liverpool.gov.uk/schools-and-learning/school-admissions/transfer-from-primary-to-secondary-school/>

6. How are places in Year 7 allocated?

Where fewer applications than places are received, Liverpool College will offer places to all those who have applied. Last year over 1500 applications were received for Year 7. Applications for Year 7 will be considered against the criteria set out below, in priority order:

- (i) Children who are 'looked after' in accordance with section 22 of the Children Act 1989 and previously looked after children.
- (ii) Next, we will admit the pupils allocated a music aptitude place.
In the following criteria children of multiple births (twins, triplets etc) will have priority¹:
- (iii) Pupils who, on the date of admission², will have a sibling (i.e. a natural brother or sister, or a half brother or sister, or a legally adopted brother or sister, or step brother or sister who will be living with them at the same address at the date of their entry to Liverpool College) in years Reception-13 of Liverpool College. Proof of the sibling relationship will be required.
- (iv) Pupils whose parents are employed by Liverpool College and who have been employed continuously by the College for two years or more, at the time of application.
- (v) 50% of the remaining places will be offered to pupils who live within a two (2) mile radius of the main entrance gates of the Liverpool College site (situated on Molyneux Road) [see map], by random allocation³. The two (2) mile distance is measured as a straight line. If there is an uneven number of remaining places, an additional place will be offered to a pupil who lives within the two miles of the main entrance gates. Proof of residence will be required (council tax bill, utility bill).
- (vi) the remaining places, after places offered to pupils who live within a two mile radius of the main entrance gates as outlined above, will be offered on the basis of random allocation⁴.

If there are more applicants than places available in criteria (i), (iii) and (iv), the tie-break will be via a random allocation process⁵. This will be supervised by someone independent of the school.

Note: Siblings – (Admission Policy 5.2.6(iii)) – the date of admission referred to in this criteria is 1st September 2024 so if your child has a sibling who will still be on roll at Liverpool College on that date they will be considered under that criteria. If the sibling will have left by that date they will not be considered under that criteria.

Note: Multiple birth - when random allocation is used to allocate places in the oversubscription criteria if one of the twins/triplets (etc) is selected through the random allocation process, the other twin/triplets etc will then be allocated a place.

Note: Education Health Care Plan – children with an Education Health Care Plan that names Liverpool College will have priority for admission.

7. What is the Music aptitude test?

10% of places will be allocated to pupils with a particular aptitude for Music. Those who wish to be considered for a music aptitude place will be required to take a test designed to test Music aptitude. The 10% of places will be allocated in test score order.

These candidates are selected on how they performed in the Music aptitude tests. There will be two music aptitude tests and candidates who achieve the score required in the first test will be invited to take a second test on a later date. **Applications for the Music Aptitude Test can be made on-line from 1st September 2023 and a link will be provided on our website** and can be requested by email from that date. The closing date for applications will be 29th September 2023.

No previous knowledge of Music is expected or required because the test is looking for aptitude to learn rather than ability or knowledge. No preparation is necessary and there are no practice papers available. In order to ensure equal opportunities for all music applicants, we will not take into consideration any teacher references or music certificates so please do not send them in.

¹ This means that when random allocation is used to allocate places in the oversubscription criteria, if one of the twins/triplets (etc) is selected through the random allocation process, the other twin/triplets etc will then be allocated a place.

² Date of admission is 1 September 2024.

³ See appendix A to the Admission policy for further detail on the random allocation procedure

⁴ As above ⁵ As above

**There will be no performance aspect in the music aptitude test.
For further details about the music aptitude test see website**

8. When is the Music Aptitude Test taking place?

In the week commencing 2nd October 2023 all those who are registered for the Music Aptitude Test will receive further information about the arrangements for the tests, including timings and location.

9. When do we find out if we have a place at Liverpool College?

As we are part of the Coordinated Admissions Arrangements of the Local Authority, you will be informed by email/letter from the Local Authority on **1 March 2024** if you have been allocated a place at Liverpool College.

10. Can we appeal an admissions decision?

Parents or guardians will have the right to appeal to an Independent Appeal Panel if they are dissatisfied with an admission decision of Liverpool College. The Appeal Panel will be independent of the College. The arrangement for appeals will be in line with the School Admissions Appeals Code published by the Department for Education as it applies to Academies. The determination of the Appeals Panel will be made in accordance with the School Admissions Appeals Code and is binding on all parties. Liverpool College will prepare guidance for parents or guardians about how the appeals process will work and provide a named contact who can answer any enquiries about the process.

11. What are the deadlines for applications?

If you wish to apply for a place at Liverpool College, please list Liverpool College as one of your choices on the Common Application Form (Preference Form) which is submitted to the Local Authority by **31 October 2023** for Liverpool Local Authority (other local authorities may have a different closing date).

The deadline to register your child for the Music Aptitude Test is Friday 29th September 2023.

12. How can we access the Liverpool College Admissions Policy?

The Admissions Policy is available to view and download on the College website. You can also request that a printed copy be sent to you by contacting the admissions office at the College.

13. Who is the main contact at the College for queries about admissions?

For queries regarding admissions to Liverpool College, please contact Mrs Sally Loveridge (Registrar) – sloveridge@liverpoolcollege.org.uk or 0151 724 4000 ext 3228

The College website also has information regarding the admissions procedure as well as up to date news and information about all parts of the College. www.liverpoolcollege.org.uk

KEY DATES FOR YEAR 7 ADMISSIONS 2024

1 September 2023	Application window opens to Parents / Guardians to apply to their local authority https://www.liverpool.gov.uk/schools-and-learning/school-admissions/transfer-from-primary-to-secondary-school/
20 September 2023	Open Evening – 3.30pm – 5.30pm
1 - 29 September 2023	Music Aptitude Test Registrations to be submitted on-line via link on Liverpool College website (which will be opened on 1 st September)
9 - 21 October 2022	Music Aptitude Tests will take place for those registered – dates and times dependent upon numbers and will be confirmed week commencing 2 October.
31 October 2023	Liverpool Local authority closing date for applications (Common Application or Preference Form). Other local authorities may have a different closing date.
November 2023- February 2024	Local authority coordinates admissions arrangements with schools to allocate places.
1 March 2024	Offer emails sent to parents by the local authority

For more detailed information on the curriculum, routine and timetable at Liverpool College, please visit our website:

www.liverpoolcollege.org.uk

[If you have any questions please don't hesitate to contact Sally Loveridge sloveridge@liverpoolcollege.org.uk.](#)