



Liverpool College

The Staff of Liverpool College are its greatest strength. Their dedication, flexibility, and commitment to the mission of the school ensure its excellence and form the foundation of its future. It is this spirit of service and professionalism which allows the school to inspire young people to achieve their true potential. The expectation of the College is that all staff view their employment at the school in that spirit.

Job Description

Post Title	Part time Learning Support Assistant (in the first instance in Primary) (one to one or small group basis)
Salary/Grade	Between spinal column points 3 (FTE £25,614) – 5 (FTE 26,427) Actual salary between £7,492-£7,730
Working Time	Term-time only (36 weeks), 13.5 hours per week, 8.15am to 3.30pm with half hour lunch 2 days/ week Thurs and Friday
Reporting to	Vice Principal: Head of Primary
Liaising with	The SENCO, Head of Primary, Primary Staff
Disclosure level	Enhanced

Summary of the overall purpose of the job

This role is dedicated to the provision of support to a particular child at Liverpool College (though there may be a requirement to support other children from time to time) as a consequence the role may be dependent upon continuation of funding. Liverpool College is a 4-19 through school and therefore you may be required to teach in a different phase of the school dependent on the needs of our pupils.

To work as part of the Learning Support Team and deliver high quality support to SEND pupils in order for them to make good progress in school.

Working under the direction of The SENCO the LSA has the following responsibilities:

- Provide effective support for the SEND pupil
- Deliver high quality support for the SEND pupil in-class, under the direction of the class teacher, in order for them to make good progress in their learning.
- To support school policy.

Key responsibilities and objectives of the job

- To develop an understanding of the special educational needs of the pupil(s) concerned.

- To support the specific pupil(s) with barriers to learning in and out of the classroom.
- To build and maintain a successful relationship with the pupil, treat them consistently, with respect and consideration.
- To help build the pupil's confidence and enhance self-esteem.
- To make a difference by contributing to the social and educational development of specific pupil through support, care and motivation.
- To monitor and access identified pupil's Education, Health and Care Plan (EHCP) and to attend annual review meetings if required.
- To accompany and supervise pupil on out of school activities, trips and visits.
- To provide first aid where required.
- To liaise with parents/carers and relevant outside agencies.
- Where required, provide and support pupil with intimate care
- Take part in relevant whole school and individual professional development and training whilst supporting colleagues in their development.

Teaching and Learning

- To assist in the development of appropriate resources and teaching and learning strategies to make the curriculum more accessible.
- To work on differentiated activities with identified groups.
- To carry out structured classroom assessment/observation and feedback outcomes.
- To support teachers in the implementation of pupil's individual education and behaviour plans.
- To support progress in Phonics, Reading, Writing and Maths.
- To work in co-operation with the class teacher, to support the needs of specific pupil and implement effective strategies to meet their needs.
- To work with the student 1 to 1 outside of the classroom, on occasion.
- To stay up to date with developments in teaching and learning of SEND pupils.
- To adhere to the behaviour management policy so that effective learning can take place.

All employees are expected to play a full part in the life of the College community, to support its distinctive mission and ethos as a co-educational 4-19 academy, and to encourage colleagues and pupils to follow this example.

While every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be specifically identified. This Job Specification is current at the date shown but, in consultation with the post holder, it may be changed by the Principal to reflect or to anticipate changes in the job commensurate with the grade and job title.