



Liverpool College

The Staff of Liverpool College are its greatest strength. Their dedication, flexibility, and commitment to the mission of the school ensure its excellence and form the foundation of its future. It is this spirit of service and professionalism which allows the school to inspire young people to achieve their true potential. The expectation of the College is that all staff view their employment at the school in that spirit.

Job Description

Post Title	Midday supervisor (Primary)
Salary/Grade	SCP 2 – 3 FTE £25,219 – FTE 3 £25,614 (Actual salary £4,332 - £4,400)
Working Time	7.5 hours a week Monday - Friday 11.15am - 12.45pm Term Time Only
Reporting to	Vice Principal: Head of Primary
Liaising with	Head of Primary, Primary Staff
Disclosure level	Enhanced

Summary of the overall purpose of the job

This role is dedicated to the provision of support to a particular child at Liverpool College (though there may be a requirement to support other children from time to time) as a consequence the role may be dependent upon continuation of funding. Liverpool College is a 4-19 through school and therefore you may be required to teach in a different phase of the school dependent on the needs of our pupils.

As a Midday Supervisor, you will be responsible for helping to create a safe, happy and well-structured lunchtime environment for all pupils. You will oversee children during lunch and outdoor play, encourage respectful and positive behaviour, help pupils develop friendships, and support a range of fun and purposeful playground activities.

Key responsibilities and objectives of the job

- Supervising pupils in the dining area and playground (this maybe in a one to one capacity or larger group)
- Encouraging positive behaviour, cooperation and inclusive play.
- Ensuring pupils' safety, wellbeing and welfare throughout the lunchtime period.
- Providing basic first aid when necessary.
- Working collaboratively with teachers and other support staff to ensure children have a safe, enjoyable and positive lunchtime experience.

--

Desirable experience and attributes
• Previous work with Primary aged pupils • Working as part of a team • Understanding of safeguarding for pupils • First aid qualification

All employees are expected to play a full part in the life of the College community, to support its distinctive mission and ethos as a co-educational 4-19 academy, and to encourage colleagues and pupils to follow this example.

While every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be specifically identified. This Job Specification is current at the date shown but, in consultation with the post holder, it may be changed by the Principal to reflect or to anticipate changes in the job commensurate with the grade and job title.